



APPLICATION FOR EMPLOYMENT

Thank you for your interest in and application for employment with Caleris. We are an equal opportunity employer and give employment and promotional consideration without regard to race, color, sex, religion, age, disability, disabled veterans, or veterans of the Vietnam era, and any other protected class as required by local, state, or federal law. We seek applicants for employment who are dedicated, hardworking and seeking fulfilling employment. In return, Caleris offers competitive income, an excellent work environment and the opportunity to grow with the company.

GENERAL INFORMATION: (Please type or print legibly in ink)

LAST NAME:	FIRST NAME:	MIDDLE INITIAL:	SOCIAL SECURITY NUMBER:
HOME ADDRESS: (Street, P.O. Box, Apt. #)	CITY:	STATE:	ZIP CODE:
HOME PHONE NUMBER: (Inc. area code)	ARE YOU ELIGIBLE TO WORK IN THE UNITED STATES? (check) <input type="checkbox"/> YES <input type="checkbox"/> NO		
HAVE YOU EVER BEEN CONVICTED OF A SERIOUS MISDEMEANOR OR FELONY CRIME? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, WHAT AND WHERE? _____			

EMPLOYMENT DESIRED:

REFERRED BY: _____

POSITION FOR WHICH APPLICATION IS BEING MADE: (Be specific)	I AM AVAILABLE TO WORK: (Check all applicable)	
	<input type="checkbox"/> FULL TIME <input type="checkbox"/> PART TIME <input type="checkbox"/> TEMPORARY <input type="checkbox"/> WEEKDAYS <input type="checkbox"/> WEEKENDS	
	<input type="checkbox"/> MORNINGS <input type="checkbox"/> AFTERNOONS <input type="checkbox"/> EVENINGS <input type="checkbox"/> NIGHTS	
DATE AVAILABLE:	EXPECTED COMPENSATION:	ARE YOU AT LEAST 18 YEARS OLD? <input type="checkbox"/> YES <input type="checkbox"/> NO

EDUCATION: (High School, College, Trade Schools, and Other Education)

HIGHEST LEVEL OF EDUCATION ATTAINED:	MAJOR FIELD OF STUDY:	LAST YEAR COMPLETED:	DID YOU GRADUATE? <input type="checkbox"/> YES <input type="checkbox"/> NO
		1 2 3 4	
SCHOOL NAME:	SCHOOL ADDRESS: (Street, P.O. Box)	CITY:	STATE: ZIP CODE:
SECOND HIGHEST LEVEL OF EDUCATION ATTAINED:	MAJOR FIELD OF STUDY:	LAST YEAR COMPLETED:	DID YOU GRADUATE? <input type="checkbox"/> YES <input type="checkbox"/> NO
		1 2 3 4	
SCHOOL NAME:	SCHOOL ADDRESS: (Street, P.O. Box)	CITY:	STATE: ZIP CODE:
THIRD HIGHEST LEVEL OF EDUCATION ATTAINED:	MAJOR FIELD OF STUDY:	LAST YEAR COMPLETED:	DID YOU GRADUATE? <input type="checkbox"/> YES <input type="checkbox"/> NO
		1 2 3 4	
SCHOOL NAME:	SCHOOL ADDRESS: (Street, P.O. Box)	CITY:	STATE: ZIP CODE:
OTHER EDUCATION ATTAINED:	MAJOR FIELD OF STUDY:	LAST YEAR COMPLETED:	DID YOU GRADUATE? <input type="checkbox"/> YES <input type="checkbox"/> NO
		1 2 3 4	
SCHOOL NAME:	SCHOOL ADDRESS: (Street, P.O. Box)	CITY:	STATE: ZIP CODE:

EMPLOYMENT HISTORY: (List most recent first, then preceding; include any military service)

1. EMPLOYER NAME:	DATES OF EMPLOYMENT:		JOB TITLE:	
	FROM: _____ TO: _____			
EMPLOYER ADDRESS: (Street, P.O. Box)	CITY:	STATE:	ZIP CODE:	PHONE NUMBER:
STARTING COMPENSATION:	ENDING COMPENSATION:	SUPERVISOR'S NAME:	REASON FOR LEAVING:	
DESCRIPTION OF DUTIES AND RESPONSIBILITIES: (Include promotions and advancements)				

2. EMPLOYER NAME:	DATES OF EMPLOYMENT:		JOB TITLE:	
	FROM: _____ TO: _____			
EMPLOYER ADDRESS: (Street, P.O. Box)	CITY:	STATE:	ZIP CODE:	PHONE NUMBER:
STARTING COMPENSATION:	ENDING COMPENSATION:	SUPERVISOR'S NAME:	REASON FOR LEAVING:	
DESCRIPTION OF DUTIES AND RESPONSIBILITIES: (Include promotions and advancements)				

3. EMPLOYER NAME:	DATES OF EMPLOYMENT:		JOB TITLE:	
	FROM: _____ TO: _____			
EMPLOYER ADDRESS: (Street, P.O. Box)	CITY:	STATE:	ZIP CODE:	PHONE NUMBER:
STARTING COMPENSATION:	ENDING COMPENSATION:	SUPERVISOR'S NAME:	REASON FOR LEAVING:	
DESCRIPTION OF DUTIES AND RESPONSIBILITIES: (Include promotions and advancements)				

BUSINESS REFERENCES:

NAME	ADDRESS	PHONE	YEARS ACQUAINTED
1.			
2.			
3.			

PLEASE READ THE FOLLOWING STATEMENTS, ASK ANY QUESTIONS, AND SIGN BELOW

I certify that the above information is true and correct and give authorization for investigation of all statements and information contained in this application, my resume, other documents or verbally obtained during an employment interview. I voluntarily consent to allow Caleris or any of their representatives or agents to check my references by contacting any persons, company or governmental entity they deem to be an appropriate reference. I understand the reference questions may pertain to my personal or educational background, work experience, character and behavior. I understand my employment is subject to satisfactory verification of this information and agree that deliberate falsification of this document or significant omissions shall be grounds for employment consideration disqualification or dismissal from employment, if discovered at a later date. I pledge, if hired, to comply with the guidelines of conduct and company policies and procedures of Caleris. I also realize that company policies, procedures, practices or statements made during an interview or employment do not create an employment contract by implication or otherwise. I further understand and agree that my employment is for no definite period of time and may, regardless of time and manner, be terminated by the company or myself with or without cause or previous notice. I understand that employment may be subject to satisfactory completion of a physical examination and/or drug screening by company physicians.

I understand if hired with Caleris, I will be required to sign a non-compete/non-disclosure agreement. This application will be kept in a current file for thirty days. If not contacted during that period of time, it may be necessary to complete another application to receive further employment consideration.

SIGNATURE OF APPLICANT: _____ DATE: _____